

## Citizen Engagement Specialist- Ariana

### Background

The Tunisia Accountability Decentralization and Effective Municipalities (TADAEEEM) program is funded by the United States Agency for International Development (USAID). The program aims to help the Government of Tunisia decentralize governance to the institutions closest to its citizenry and continue to strengthen its nascent democracy. The project, alongside a team of subcontractors, works on enhancing citizen participation in the process of governance as well as the government's capacity to deliver the services that citizens prioritize. The project team works in 12 Governorates, 33 adjacent municipalities, and with the central government in Tunis to ultimately strengthen the ecosystem of stakeholders and institutions across the country. Outside of Tunis, the project holds 5 regional offices. The project seeks to recruit a Citizen Engagement Specialist for the hub of Ariana.

### Tasks and Objectives

The Ariana Regional Office will oversee the work of the Citizen Engagement Specialist related to citizen engagement with specific attention to the following areas:

- Develop a network of Civil Society Organizations “CSOs” within his area of intervention and build their relationship with the municipalities;
- Provide technical guidance and support to TADAEEEM program staff and participant CSOs and their staff;
- Lead program outreach to ensure that municipalities includes a wide variety of CSOs including those in remote locations;
- Provide CSO and municipalities capacity building as prescribed in the TADAEEEM methodologies;
- Conduct workshops and training events as required;
- Support the TADAEEEM project in regional or national CSO related activities;
- Report on a regular basis to regional manager & other designees;
- Support TADAEEEM program development (work plan, strategies, success stories, newsletters, regular report, etc.); and
- Other duties related to this position

### Reporting Requirements

The Regional Citizen Engagement Specialist will report directly to Regional Manager and Project Leadership as mandated by The Chief of Party.

### Place of performance

The Citizen Engagement Specialist shall operate in the Hub Ariana Office which is in Tunis office but will allocate a significant amount of time in target municipalities.

### Qualifications

- Bachelor's degree in management or equivalent and relevant to the position.
- Minimum 5 years of experience in civil society development, civic engagement, network and coalition building;
- Experience building the capacity of local organizations and knowledge of capacity

development methodologies;

- Demonstrated knowledge and understanding of relevant CSO networks and organizations in Tunisia;
- Fluency in French and Arabic are required, Fluency in English is desired.